

**BUREAU OF PHARMA PUBLIC SECTOR UNDERTAKINGS OF INDIA (BPPI)**

(Society set up under the aegis of Department of Pharmaceuticals, Government of India)

E-1, 8th Floor, Videocon Tower, Jhandewalan Extn., New Delhi - 110055

**CORRIGENDUM**

**Subject: Urgent Requirement on various posts**

Refer to our advertisement published on 06.10.2018 in various newspapers following changes have been made in the various posts:

| <b>Post Name</b>  | <b>Old Criteria</b>  | <b>Revised Criteria</b>  |
|---|--|--|
| <b>Manager (Marketing)</b>                                  | Advertised Age<br><br>35 Years   | Revised Age<br><br>40 Years  |
| <b>Assistant Marketing Officer/Senior Marketing Officer</b> | B.Sc./B.Pharma.<br><br>Candidates possesses M. Pharma. /MBA(Pharma) shall be given preference. | B.Sc./B.Pharma./BBA/MBA(Marketing).<br><br>Candidates possesses M. Pharma. /MBA shall be given preference. |
| <b>Manager (Procurement)</b>                                | Advertised Age<br><br>35 Years   | Revised Age<br><br>40 Years  |
| <b>Manager (Accounts)</b>                                   | Advertised Age<br><br>35 Years   | Revised Age<br><br>40 Years  |

All other terms & conditions, experience, remuneration etc. will remain same.

**Further the post of Deputy Manager (Procurement) has been withdrawn and the post of Deputy Manager (Quality) is added to the advertisement. The eligibility Criteria for the post of Deputy Manager (Quality) will be as follows:**

**Eligibility Criteria**

| <b>S.No</b>            | <b>Post</b>                     | <b>Eligibility Criteria</b>   |                                  |   | <b>Remuneration (Per Month)</b>  |
|------------------------|---------------------------------|---|----------------------------------|---|--|
|                        |                                 | <b>Age</b>  | <b>Educational Qualification</b> | <b>Experience in the relevant functional area</b> |  |
| 1                      | <b>Deputy Manager (Quality)</b> | 40 Years  | B. Pharma/<br>M.Pharma           | Minimum 3 Years in Quality & Regulatory           | Consolidated Remuneration Rs. 35,000/- +<br>Conveyance Allowance Rs. 5,000/-+<br>Telephone Allowance Rs. 1,000/- |
| <b>Job Description</b> |                                 | 1. Responsible for review of in-house test reports, in case discrepancy found communication with manufacturer for rectification or completion for remaining test.<br>2. Preparation of Lab tender, evaluation of technical bid, price bid execution of agreement, EMD submission /release recommendation, bid security, submission/release. Communication with bidder by email, mobile etc.<br>3. Review of NABL test reports, in case discrepancy found communication with NABL laboratories for rectification or completion for remaining test. |                                  |   |  |

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|--|---|
|  | <ol style="list-style-type: none"><li>4. Receiving/checking/monitoring test report at retail graph and also stock transfer from hold to saleable for each batch of each medicines.</li><li>5. Examine the control as well as stock in case complaint received from market and make the report.</li><li>6. Responsible for all Lab payments after examination.</li><li>7. Recommendation of supplier's payment after review of test reports received from NABL Labs as well as IHTR from Supplier.</li><li>8. Responsible for all art work related works.</li><li>9. All the other duties assigned by senior officials .</li></ol> |
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S/d

**Chief Executive Officer**